



Joplin Tent Rentals
 1019 Oak Park Drive
 Joplin, MO 64804
 Phone: (417) 623-3384
 Fax: (417) 623-1901
 www.joplintent.com

Fax In Order Form

Customer Information (Please fill out completely)

Customer/Bill to : _____ Event Date: _____
 Phone: _____ Event Time: _____
 Fax: _____ Person Placing Order: _____
 Email: _____ Date Ordered: _____

Will Call Information:

Pick-up Date: _____ Return Date: _____

Delivery / Pickup Information:

Delivery Date: _____ 4HR Time Frame: AM: PM:
 Pick-up Date: _____ 4HR Time Frame: AM: PM:
 Business/Residence Name: _____
 Delivery Address (str, city, zip): _____
 Onsite Contact Person: _____
 Cell: _____

Additional charges apply for before and after business hours and specific times for deliver/pickup services.

Set-up and/or take down required? Yes: No:

Additional charges apply for set-up and takedown.

Any special instructions: _____

Rental Items:

Tables

Qty	SIZE
_____	8 ft Banquet
_____	6 ft Banquet
_____	72" Round

Misc Items:

Qty	Item
_____	_____
_____	_____
_____	_____

Chairs

Qty	Chair
_____	Regular Folding
_____	White Resin

_____	_____
_____	_____
_____	_____